



ARCA DI NOÈ

Società Cooperativa Sociale

STATUTE

The Board of Directors of our social enterprise is composed by a President that represents the social enterprise, a Vice-President and board members (a minimum of two and a maximum of fifteen) elected during specific member's meetings every 3 years and that can be re-elected after the end of the term. Our Board of Directors is convened by the President every time there is a matter to deliberate on or a decision to be discussed and approved, meaning when it is requested by one-third of the Board Members. Our member's meetings are the most important means of participation since they are the forum where our members can elect or revoke the Board of Directors and the Board of Auditors, approve the annual financial statement and the social report, decide on how to allocate the economic gain and discuss about the current or future services to be provided by the social enterprise. In compliance with the national laws, our members proceed with the appointment of a Board of Auditors, three full members and two alternate members, and its President. Our Board of Auditors is composed by legal auditors who fulfil the law requirements; its aim is to preside over the observance of the law and the statute of the social enterprise, to supervise the adequacy of the organizational and administrative structure and to ensure the proper functioning of the services we provide. The Board of Auditors also controls our annual financial statements as a whole and issues an annual auditor's report. We furthermore rely on an Operational Management Board composed by people in charge and responsible for the different services we provide. The aim of our Operational Management Board is to translate into activities and projects the decisions taken during the member's meetings and shared by the Board of Directors, defining concrete strategies and development lines. Since we also provide services linked to renewable energies, we rely on a Technical Manager that evaluates and certifies the conformity of the systems that we provide. Moreover, we ensure the employees participation thanks to group meetings for each service provided as well as coordination meetings. We collaborate with a wide range of public institutions and co-design services with the competent offices of the Public Administration, sharing research activities, needs analysis and developing participatory planning to procedures (in compliance to the national laws) during the different phases of the projects. We also collaborate and work in partnership with private stakeholders, social enterprises and

organisations at national and local level with a view to a real involvement of the civil society, families, citizens and beneficiaries of the services provided.

AIM

We are a social enterprise whose aim is to provide assistance to vulnerable people and to work with them for their social inclusion, fostering solidarity and exchange among people with different backgrounds and towards Third-Country Nationals. Our mission is to support self-determination by promoting access to basic needs for people at risk of social exclusion and marginalization, through educational, social and health services and through activities that can lead to the employment and training of disadvantaged people. We develop personal projects according to the resources and needs of each person, promoting training and orienteering activities and co-designing educational activities with minors or people with disability (in accomplishment and according to law 381/99 directions concerning the employment of disabled people). We manage first and second reception centers for refugee and asylum seekers, both men and women, LGBTIQ+ people, families, unaccompanied foreign minors and vulnerable people. As leading organisation or as partner of public or private institutions, we deliver services of job placement, L2 Italian classes, orientation in the housing sector, psychological support to vulnerable people and we promote activities in favor of inclusion and social cohesion. We collaborate with schools and universities and host students and researchers in the field of education, psychology and cooperation. With regard to educational studies, as part of Consorzio di Cooperative l'Arcoiaio, we co-design and are partner of the University of Bologna for the master "Educatore nell'accoglienza e inclusione di migranti, richiedenti asilo e rifugiati" (Social worker in the reception and inclusion of migrants, asylum seekers and refugees). We also collaborate with a wide range of public and private institutions and associations, organising activities and events aimed at strengthening inclusive communities, fostering solidarity and promoting cultural exchanges among people with different backgrounds and experiences.

ACTIVITIES

We are one of the most important organisations in Bologna working with the Ministry of the Interior Affairs and the Municipality of Bologna for the management of first and second reception centers in

Emilia-Romagna and Tuscany. We also collaborate with the Municipality of Bologna as partner of the Reception and Integration System for refugees and asylum seekers (SAI) with places reserved to adults (single women, men and LGBTIQ+ people) and families, unaccompanied minors and places reserved to people with vulnerabilities. Our services are provided by multi-disciplinary teams composed by social workers, educators, psychologists, cultural-linguistic mediators, basic assistants and cultural anthropologists that develop, along with each beneficiary, personal projects that can lead to autonomy and integration in the hosting society. Our school provides Italian L2 language courses ensuring different level classes and in full compliance with people different needs and backgrounds and we are partner of projects funded by the Italy National Program AMIF whose aim is to consolidate the regional system of language and civic training and to offer innovative tools and teaching methods. To ensure the right of people to express themselves and communicate in the most comfortable way, we deliver a service of cultural and linguistic mediation that can be requested and activated in the different aspects of the migrant personal project (i.e. legal orientation, social inclusion, job placement, psychological support or health services) ensuring the respect of requests related to the gender of the mediator. Our legal office, composed by a team of professionals with a longstanding experience on international protection and laws, provides legal support and orientation aiming at assisting migrants during the procedure of asylum request. We also provide an open and free help desk to Third-Country Nationals, ensuring support with procedures or documents such as residence permits, citizenship requests or family reunifications. Our legal office also conducts research on Countries of Origin, analysis on case studies and best practices both at national and local level and co-designs with the other offices of our social enterprise, training courses on international protection issues addressed to social workers and cultural-linguistic mediators. With a view to an autonomous and independent life in the landing society, we offer support in the access to the labor market: the job placement office, indeed, our professionals working in the office ensure their support to asylum seekers and refugees by conducting regular meetings that lead to tailor-made projects co-designed with each beneficiary according to personal skills, ambitions and resources. They promote the inclusion of asylum seekers and refugees through collaborations with local enterprises that host internships and trainings, according to each person resources and needs. Thanks to these activities we were rewarded with the logo “We Welcome” by UNHCR as one of the Italian realities that foster diversity and inclusion on the working places. Besides, our social workers support asylum seekers and refugees in the process of house seeking and organize individual meetings on specific issues according to personal needs and situations. We are partner of Nausicaa, a Project of the Municipality of Bologna financed by the Italian Ministry of Labor and Social Policies that promotes actions of social, economic, labor and housing inclusion of Third-Country Nationals. We can also rely on the experience of our professionals

working in the training office who design and offer professional and updating trainings to the employees, according to personal needs and areas of interest, in collaboration with a wide range of public and private organisations, including schools and universities. With a view to employee's wellness and thanks to the expertise of two professionals, we provide a service of psychological and legal supervision through periodical meetings where our social workers can share difficulties and discuss about specific cases with the aim of preventing them from the risk of burn-out. Furthermore, we promote information about the hosting society (health system, labor market, housing) and the local services thanks Migranttools, a free to access video tutorial campaign for those approaching the Italian language in different aspects and fields of daily life and available in different languages. We are, as part of Consorzio di Cooperative l'Arcolaio, partner of "DigitAll4Migrants: Bridging the Gap in Digital skills for migrants and refugees", an Erasmus+ KA220 project concerning the digital skills of Third-Country Nationals, in collaboration with Kista (Sweden), Asociacion Progestion (Spain) and CKM (North Macedonia). We also collaborate with a wide range of public and private institutions and associations, organising activities and events aimed at strengthening inclusive communities, fostering solidarity and promoting cultural exchanges among people with different backgrounds and experiences.

REPORT ON RECENT ACTIVITIES

We are, as part of Consorzio di Cooperative l'Arcolaio, one of the most important organisations in Bologna working with the Ministry of the Interior Affairs and the Municipality of Bologna for the management of first and second reception centers in Emilia-Romagna and Tuscany. We also collaborate with the Municipality of Bologna as partner of the Reception and Integration System for refugees and asylum seekers (SAI) with 340 places reserved to adults (single women, men and LGBTIQ+ people) and families, 28 unaccompanied minors and 13 places reserved to people with vulnerabilities. Moreover, we manage first reception centers and, in 2021, have ensured 360 places to asylum seekers. Our team of professionals provides different services aiming at a real integration and autonomy of asylum seekers and refugees in the hosting society. During the last year, our legal office supported 585 people living in reception centers ensuring legal orientation and assistance during the procedure of asylum request. We also provided an open and free service named "Help Desk" to 95 Third-Country Nationals, ensuring support with procedures or documents such as residence permits, citizenship requests or family reunifications. During the whole year, our legal office conducts research on Countries of Origin, analysis on case studies and best practices both at national and local level and co-designs with our other offices, training courses on international protection issues addressed to social workers and cultural-linguistic mediators. In the three-year range

2018-2020 we were partner of “Impact – Piano Regionale Multi-Azione Casper II”, a project funded by the Italy National Program AMIF whose aim was to ensure and strengthen legal support and consulting activities to migrants. We provide a service of cultural and linguistic mediation to support our legal office and to ensure migrants full understanding and the right to express themselves in the most comfortable way during psychological support interviews or when accessing social and health care services; in 2021 our office activated 1964 mediations in 32 different languages, including rare dialects. With regard to the language aspect, during the last year our school Di-Mò, organized 16 Italian language courses, ensuring different level classes and in full compliance with people different needs and backgrounds. Our team of teachers also designed a specific course reserved to mothers and children, a cycle of meetings dedicated to labor market related themes and guaranteed tailor-made classes to 5 migrants with specific needs. Moreover, we were partner of “FinC – Futuro in Corso 2”, a three-year project funded by the Italy National Program AMIF whose aim was to consolidate the regional system of language and civic training and to offer innovative tools and teaching methods. With a view to an autonomous and independent life in the landing society, we offer support in the access to the labor market thanks to our job placement office. Despite the restrictions due to Covid-19, the professionals working in the office ensure their support to asylum seekers and refugees by conducting regular meetings that lead to tailor-made projects co-designed with each beneficiary according to personal skills, ambitions and resources. Thanks to the collaborations with local enterprises, in 2021 our job placement office activated 17 internships, supported 20 people in job seeking activities and 39 people in searching and enregistering to training courses. Thanks to these activities, in June 2022 we were rewarded with the logo “We Welcome” by UNHCR as one of the Italian social enterprises that promote diversity and inclusion on the working places. We are also partner of Nausicaa, a Project of the Municipality of Bologna financed by the Italian Ministry of Labor and Social Policies that promotes actions of social, economic, labor and housing inclusion of Third-Country Nationals. With regard to Nausicaa project, we conduct activities that support the beneficiaries looking for a stable and proper house solution. Since January 2021, our professionals working for the project received 133 referrals (68 families, 65 single adults) of people from 30 different nationalities and activated 124 accompanying pathways that led to 18 housing solutions. We can also rely on the experience of the professionals working in the training office that design and offer professional and updating trainings to the employees, according to personal needs and areas of interest, in collaboration with a wide range of public and private organisations, including schools and universities. In 2021, 2.117 hours of professional trainings were provided with 112 people participating. With a view to employee’s wellness and thanks to the expertise of two professionals, we provide a service of psychological and legal supervision through periodical meetings where our

social workers can share difficulties and discuss about specific cases with the aim of preventing them from the risk of burn-out. Furthermore, in 2022 we have been conducting a project called “Salute!” in collaboration with the regional health service AUSL Bologna with activities aiming at promoting information on the health system and its services through videos and tutorials available in different languages and accessible to everyone. We also produced further videos with regard to housing and labor market themes we collected them in “Migranttools”, a free to access video tutorial campaign for those approaching the Italian language in different aspects and fields of daily life. We are, as part of Consorzio di Cooperative l’Arcoiaio, partner of “DigitAll4Migrants: Bridging the Gap in Digital skills for migrants and refugees”, an Erasmus+ KA220 project concerning the digital skills of Third-Country Nationals, in collaboration with Kista (Sweden), Asociacion Progestion (Spain) and CKM (North Macedonia).

GEOGRAPHICAL REPRESENTATION

We cooperate with a wide range of public and private institutions and associations both at local, regional and national level, thanks to our longstanding experience in delivering services in the context of asylum. We work with the Ministry of Interior Affairs for the management of first and second reception centers in Emilia-Romagna and Tuscany and with the Municipality of Bologna as partner of the Italian Reception and Integration System for refugees and asylum seekers (SAI). We collaborate with further public institutions: Città metropolitana di Bologna, Nuovo Circondario Imolese, AUSL di Bologna, AUSL di Piacenza, AUSL di Imola, Regione Emilia-Romagna, Prefettura di Bologna, Prefettura di Piacenza, Prefettura di Firenze, Società della Salute Empolese Valdarno Valdelsa, ANCI - Associazione Nazionale dei Comuni Italiani. We also cooperate with organisations of the private sector at local and national level. We are, as part of Consorzio di Cooperative l’Arcoiaio, partner of an Erasmus+ KA220 project, in collaboration with organisations from Sweden, Spain and North Macedonia and have cooperated with several European organisations in the past years.